

*HIGH CASCADE FOREST VOLUNTEERS
BOARD OF DIRECTORS MEETING
NOVEMBER 13, 2018*

Judy Mitchell called the meeting to order. Board members in attendance were Ron Robinson, Lyndell Wilken, Andrea Bayliss, John Williams and Ed Willson. Mike Kinyon attended on line.

OLD BUSINESS

The minutes from the October 9, 2018 meeting were approved unanimously.

Ron Robinson submitted the treasurer's report as seen in the attached document.

We are continuing to provide office 365 for Trish Handrich at a cost of \$10 a month.

Mike Kinyon is waiting on a letter of agreement before the saw policy can be implemented. The policy must follow Forest Service rules for A, B and C certifications. The policy as written by Mike Kinyon is being reviewed at the national level.

Ed Willson met with Emberex a company specializing in websites. The company could cover the spring training college registration, saw re-certifications and trail reports for \$30,000. It would be an additional \$20,000 to include trail conditions and pictures. It would cost \$30-\$40 a month for time and materials to fix problems. They will write a proposal for the board to look at.

The HCFV will be interested in selling the skin of the database to other organizations that could then customize the database to meet their needs. Jennifer Sorenson from the Forest Service suggested cost sharing but the HCFV board wants to be self-sufficient and forego the cost sharing.

The Spring Training Skills College to be held in May was discussed. Classes were reviewed and a draft was formulated as to which classes would be included in the 2018 training. The spring training will be reviewed at the December board meeting.

NEW BUSINESS

Jim Suiter from the Scorpion crew has been chosen as volunteer of the month and will be featured in the Register Guard. It was stated that the HCFV need to take advantage of every opportunity to promote the HCFV brand (cause). Having videos posted on Facebook further promotes and encourages new people to join the HCFV. Ron Robinson shared that several new members have joined the Scorpion Crew as a result of the shared media.

Thank you notes for those helping the HCFV cause was approved. Thank you notes would cost \$70. Cups could be a fundraiser if they were sold at the spring training. Handing out America the Beautiful passes will continue for those volunteering to work in

the forest. Hours earned working on the PCTA trails can be combined with the HCFV hours for those who fall short of receiving an award.

Decals could also be handed out to volunteers to be displayed on their vehicles or elsewhere.

The board approved having monthly fundraisers at Vinti's Café and Taphouse. Buy a pint and a dollar goes to the HCFV.

Mod Pizza in Eugene is a possible partnership to have a Pizza night for the HCFV of which a percentage of the sales would be donated to HCFV. Lyndell Wilken will check into the details.

There should be an end of year donation push using one on one interaction to get contributions.

Lyndell Wilken attended the Southern Willamette Forest Collaborative (SWFC) on Thursday November 8th. The collaborative is made up of 91 participants who represent various entities that volunteer in the Willamette National Forest or use the forest for recreational purposes. The SWFC wants to cooperate with the HCFV nonprofit to assist in bringing the groups together for the common welfare of the forest. The SWFC wants to make sure their fund raising efforts do not interfere with the HCFV fund raising.

The Public Lands Alliance conference for nonprofits helps train board members how to conduct business. The cost of belonging would be \$250 annually. The decision will be made at the December board meeting and in the meantime Ed Willson will share several links with the HCFV board.

A discussion was held on offering refreshments to the volunteer work crews like the Scorpions. It would be very difficult to organize such an effort every week and the expense would add up given the number of work sessions.

Ed Willson will talk with the Deschutes National Forest about the need for them to do their own work reports after the 2019 fiscal year.

Lyndell Wilken will be checking into the Directors and Board Insurance. Now that we have enough money in our account it is important to secure the insurance.

The idea was floated that we should have a Christmas get together for all the volunteers.

The HCFV will meet with Jennifer Sorensen from the Forest Service on Monday November 19 and possibly the 20th from 4-6pm at the Springfield offices to continue the Scope of Practices document.

The next HCFV board meeting will take place on Tuesday December 11, 2018 at Judy Mitchell's home.

High Cascades Forest Volunteers Budget Summary CY 2018
by Month

	Year To Date	December	November	October	September	August	July	June	May	April	March	February	January
Donations:													
fr PayPal	3,019.00			85.00	85.00	85.00	85.00	185.00	553.00	135.00	1,806.00		
Direct	420.00										420.00		
	-												
	-												
	-												
	-												
Total Donations	3,439.00			85.00	85.00	85.00	85.00	185.00	553.00	135.00	2,226.00		
Expenses:													
UnDfndExp	-												
Admin - PayPal Fees	91.13			3.07	3.07	3.07	3.07	6.27	12.67	4.82	55.09		
Admin	111.47						52.00		50.00	9.47			
SetUp	600.00									600.00			
	-												
	-												
	-												
	-												
	-												
Total Expenses	802.60	-	-	3.07	3.07	3.07	55.07	6.27	62.67	614.29	55.09	-	-
Balance	2,636.40	-	-	81.93	81.93	81.93	29.93	178.73	490.33	(479.29)	2,170.91	-	-
<i>Balance Brt Frwd</i>	<i>2,636.40</i>	<i>2,636.40</i>	<i>2,636.40</i>	<i>2,554.47</i>	<i>2,472.54</i>	<i>2,390.61</i>	<i>2,360.68</i>	<i>2,181.95</i>	<i>1,691.62</i>	<i>2,170.91</i>	-	-	-
End of Month Balance		2,636.40	2,636.40	2,636.40	2,554.47	2,472.54	2,390.61	2,360.68	2,181.95	1,691.62	2,170.91	-	-
<i>Check - Bank Balances</i>													
<i>Chase Balance</i>	<i>2,543.53</i>	<i>2,543.53</i>	<i>2,543.53</i>	<i>2,543.53</i>	<i>2,543.53</i>	<i>2,458.53</i>	<i>2,373.53</i>	<i>2,345.53</i>	<i>2,070.53</i>	<i>1,680.53</i>	<i>420.00</i>	-	-
<i>PayPal Balance</i>	<i>92.87</i>	<i>92.87</i>	<i>92.87</i>	<i>92.87</i>	<i>10.94</i>	<i>14.01</i>	<i>17.08</i>	<i>15.15</i>	<i>111.42</i>	<i>11.09</i>	<i>5.91</i>	-	-
<i>In Transit</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>1,745.00</i>	-	-
	<i>2,636.40</i>	<i>2,636.40</i>	<i>2,636.40</i>	<i>2,636.40</i>	<i>2,554.47</i>	<i>2,472.54</i>	<i>2,390.61</i>	<i>2,360.68</i>	<i>2,181.95</i>	<i>1,691.62</i>	<i>2,170.91</i>	-	-
<i>Out of Balance</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>