

**HIGH CASCADE FOREST VOLUNTEERS
BOARD OF DIRECTORS MEETING
TUESDAY FEBRUARY 12, 2019**

Judy Mitchell called the meeting to order. Those in attendance were Jennifer Sorensen (ex-officio, WNF), Allegra Helfenstein, Andrea Bayliss, Ed Willson, Ron Northway (ex-officio, grants), and Lyndell Wilken.

Meeting was called to order by Judy at 2:00 p.m.

Minutes from the January board meeting were unanimously approved.

The treasurers report was not available at the meeting and is attached here.

Ron Robinson's resignation from the board was accepted with the acknowledgement of his major contributions to the success of the HCFV organization. Ron will continue as the leader of the Scorpion crew and provide support to the HCFV.

With Ron Robinson's resignation, the board must appoint a new Treasurer. Emily Larson will be asked if she wishes to continue in the role she now fulfills as assistant treasurer. Andrea Bayliss accepted the role of interim treasurer.

Discussion took place on electing a Vice President to the board. The decision was postponed until the March meeting.

MEETING WITH JENNIFER SORENSEN

Jennifer Sorensen presented a diagram, which is attached, to explain the hub & spoke relationship of the HCFV with all volunteer groups working in the WNF. The HCFV role is to support the WNF and provide services to volunteers as needed. This is a result of a meeting on 11/17/18 where the role was defined.

Discussion took place on the strategy going forward regarding programming in order to create more grant opportunities. Without a direct involvement in project work, communicating the need for grants is more difficult. For example, how would the HCFV request a grant to restore a trail when the work would be done by another boots-on-the-ground volunteer group?

The board recognizes the need to staff the executive director and web administrator positions.

A meeting will be held on 3/15/19 with all volunteer groups to create an overall plan of projects for 2019. The HCFV will participate in this meeting.

OLD BUSINESS

Skills College

The Skills College curriculum is being completed with some additional changes by the PCTA. The schedule will be published on the web site on 2/15/19 and registration will open on 2/22/19.

The addition of a radio class to the spring training is desired. Jennifer Sorensen can find someone to teach the class.

Carol Gleason can teach an additional wilderness first aid class in addition to the CPR classes.

Other Old Business

A change to the HCFV mission statement was discussed regarding the fact that it limits the HCFV activity to the WNF. This issue will be addressed as part of a strategic plan.

There was a brief discussion on rebranding of the HCFV. The HCFV has been in existence long enough that it has recognition. The HCFV is awkward and wordy and a name which is easier to remember and works better with the social networking might merit the change. It will be studied further as part of a strategic plan.

Mike Kinyon's request for \$408.05 to purchase tooling for volunteer saws was approved via email and affirmed by unanimous consent. Expenditures for saw maintenance tools for individuals, such as vises and files will be absorbed by the individual participants.

Judy Mitchel, Lyndell Wilken and Andrea Bayliss will work on a staffing plan.

NEW BUSINESS

Oakshire Brewery Fund raiser is in the planning stages. Andrea will coordinate.

The Doris Ranch event is considered too big for HCFV support at this time. The board declined to participate with regret over missing the good opportunity.

Cycle Oregon has offered \$9,000 to the HCFV if we can recruit volunteers to five large tents with Key Manf for the event over a week time frame in September. No commitment was considered. Allegra Helfenstein will coordinate.

A \$500 expenditure for webinar software was considered that would assist with design review for FS staff as well as volunteers. No decision was made.

Discussion on hiring a facilitator for some of our meetings was considered. Ron Northway pointed out that a facilitator would insure all people at the table are heard and the meetings would be run on a timely schedule. No decision was made.

UPCOMING EVENTS

February 22nd on line registration for spring training opens.

March 12th HCFV board meeting 2pm Springfield office. Board meetings will be every 2nd Tuesday of the month at 2pm at the Springfield office.

March 15th from 9am-2:30pm at the Springfield office a strategic planning session for all volunteer groups and the WNF will be held. A master work plan will be developed for 2019.

March 21st : Grant meeting. Grant meetings will take place every 3rd Thursday of the month.

Minutes submitted by Lyndell Wilken February 13, 2019

High Cascades Forest Volunteers Budget Summary CY 2019

		2019 Total as of Jan 31		
		Amount	%	Comment
Brought Forward from 2018-Chase		3,971.60		
Brought Forward from 2018-PayPal		3.13		
Balance in Transit end 2018		170.00		
Total Balance at end of 2018 >		4,144.73		
Income				
	Donations - PayPal	195.00	15%	
	Donations - Direct	1,100.00	85%	cash
Total Donations		1,295.00	100%	
Expenses				
	UnDfndExp	408.05	99%	
	Admin, Collection Fees	5.49	1%	Pay Pal Fees
	Admin	-	0%	
	SetUp	-	0%	
Total Expenses		413.54	100%	
Balance		5,026.19		
Check - Info From Statements				
	<i>Chase Account</i>	5,411.60	100%	
	<i>PayPal Balance</i>	22.64	0%	
	<i>In Transit fr PayPal</i>	-	0%	
		5,434.24	100%	
	<i>Outstanding Check</i>	408.05		
	<i>Out of Balance</i>	-		

