

**HIGH CASCADE FOREST VOLUNTEERS
BOARD OF DIRECTORS MEETING
TUESDAY MARCH 12, 2019**

Judy Mitchell called the meeting to order at 2pm. Those in attendance were Jennifer Sorenson and Omero Torres from the WNF (ex officio), Andrea Bayliss, Ed Willson, Ron Northway (grants) and Lyndell Wilken.

Minutes from the February board meeting were unanimously approved.

The treasurers report was reviewed and is attached.

Ron Northway has accepted an invitation to join the board and he was unanimously approved.

JENNIFER SORENSEN FOREST SERVICE MEETING

Jennifer has been working hard to get the necessary support from regional Grants and Agreements (G&A) to move forward with the Challenge Cost Share agreement. There is overwhelming support from the local leadership. From the regional leadership there is agreement over the importance of our partnership as a whole. However, our proposal for how to fund the data base in particular has hit roadblocks. In the case of the database, the G&A leadership feel they cannot legally support this project as it is proposed because of two specific issues.

1. Issue of ownership- we don't have a good mechanism in place to fund such a large portion of a product that we would not then own. From the local FS perspective, the idea of the HCFV retaining ownership of the database is the only way to go because the FS does not have the capacity or the skills to manage and maintain a database. The HCFV has both of those but lacks the funding.
2. Second issue is agency review requirements of any software development to ensure it is something worth investing in and not already existent or in development. This review process could take a long time.

Jennifer thinks at this point in time we need to make a decision about moving forward in a different way for this first year of funding. She will not give up on the database project, but she does not want us to miss the window to get the funds that have been earmarked for this fiscal year. She wants us to reconsider using the earmarked funds for other needs. This could include money for a part time or full time Executive Director and some sort of support staff. If this option is pursued, we need to keep in mind that once the agreement is executed the funds should be spent within a reasonable amount of time. We also have the option of modifying the financial plan if we want to spend the funds differently.

There is the possibility of discussing different approaches to meet the database needs. The database project could move to working with regional partners like Travel Oregon, Trail Forks, or Discover Your Northwest (DYNW). Jennifer encouraged the HCFV group to continue a search on our own for this regional partner.

DYNW has the ability to manage payroll and policy for HCFV employees. They would take about 10% as a fee. Jennifer wants permission to approach DYNW and the board granted permission. Funding for HCFV employees would be given to DYNW who would write the payroll check to the HCFV employees.

Omero Torres (FS) will work with Zack Jarrett at Travel Oregon.

Ed Willson will follow through with the idea of Trail Forks adding graphics to the data base.

A regional partner is fitting given that the HCFV contribute to the local economy by keeping places like Mt. Pisgah, Ridgeline Trail and the National Forests trails accessible to the public.

The need for an annual budget for the current database was discussed as it takes around 1000 hours annually to maintain.

OLD BUSINESS

Mike Kinyon is working on the saw policy and how a volunteer can engage with training. Agency training is not necessarily good. A hybrid policy using FS rules is best. The saw program will be part of the master plan. HCFV will not be liable. More saw training need to be added.

Friday March 15th Strategic Trail Planning meeting has several goals.

1. Make it clear all groups are autonomous.
2. Discussion of general trail maintenance
3. Get groups to adopt / commit to taking care of a specific trail
4. By doing the above the FS can see where maintenance gaps exist.

-April 22nd was established as the closing date for the May spring training

-April 10 Andrea and Judy will check out the White Branch facility for spring training

-Prizes are needed for those who turn in spring training evaluation forms

-There will be new agreement forms for all volunteers. Bea has the data base and will print in advance.

-Botany (weed) class needs to be in the afternoon so participants go from class to dinner.

-Include on a sign up sheet the opportunities to help with a check box next to each item so volunteers can let the board know what they might be interested in helping with.

The "Old Smokies" grant was not accepted due to many applicants. It is a good idea to keep reapplying each year.

NEW BUSINESS

Ron Northway is working on a Trail Stewardship matching Grant. Hours worked can be used towards the match. HCFV would need to submit info like miles needing work and what is wrong with the trail. Kevin Rowell should be consulted with about trail conditions documented as part of recent work on the WNF 10 Year Plan. HCFV must have their business and strategic plan in place and visible.

Rocky Mountain Elk Foundation may have grant money for Botany related issues (invasives).

Brian McGinley's supervisory position at the Middle Fork has been filled and the new manager will begin in April.

U of O public policy management students working on a plan. Nothing to report yet.

UPCOMING DATES

March 13th: Oakshire fund raiser Madison street

March 15th: Strategic Trail Planning room 213 Springfield

March 21th: Grants and Fundraising Committee meeting 5-6:30 pm

March 22nd: Follow up on Master Plan Springfield

April 9th: Board meeting in Springfield 2pm

April 10th: White Branch visit for spring training

April 16th: Grants and Fundraising Committee meeting 6:00 pm

Minutes submitted by Lyndell Wilken March 13, 2019

High Cascades Forest Volunteers Budget Summary CY 2019

			2019 Total as of Feb 28			
		Donations	Grants	Total		
Brought Forward from 2018-Chase	3,971.60	-	3,971.60			
Brought Forward from 2018-PayPal	3.13	-	3.13			
Balance in Transit end 2018	170.00	-	170.00			
Total Balance at end of 2018 >	4,144.73	-	4,144.73			
Income		Donations	Grants	Total		
Donations - PayPal	690.00		690.00	39%		
Donations - Direct	1,100.00		1,100.00	61%		
Total Donations		1,790.00	-	1,790.00	100%	
Expenses		Donations	Grants	Total		
UnDfndExp	1,832.05		1,832.05	99%	????	
Admin, Collection Fees	17.58		17.58	1%	Pay Pal Fees	
Admin	-		-	0%		
SetUp	-		-	0%		
Total Expenses		1,849.63	-	1,849.63	100%	
Balance		4,085.10	-	4,085.10		
Check - Info From Statements						
			<i>Chase Account</i>	3,579.55	88%	
			<i>PayPal Balance</i>	505.55	12%	
			<i>In Transit fr PayPal</i>	-	0%	
				4,085.10	100%	
			<i>Outstanding Check</i>	-		
			<i>Out of Balance</i>	-		



Merchant Account ID: 5NGNYNXL79K72

PayPal ID:
treasurer@highcascadesvolunteers.com

2/1/2019 - 2/28/2019

Activity Summary (2/1/2019 - 2/28/2019)

	USD
Beginning Available Balance	22.64
Payments received	495.00
Payments sent	0.00
Withdrawals and Debits	0.00
Deposits and Credits	0.00
Fees	-12.09
Ending Available Balance	505.55



Merchant Account ID: 5NGNYNXL79K72

PayPal ID:
treasurer@highcascadesvolunteers.com

2/1/2019 - 2/28/2019

Payments received

Description	USD
Donation Payment	400.00
Subscription Payment	95.00
Total	495.00

Fees

Description	USD
Payment Fee	-12.09
Total	-12.09