

**HIGH CASCADE FORST VOLUNTEERS  
BOARD OF DIRECTORS MEETING  
TUESDAY APRIL 9, 2019**

Judy Mitchell called the meeting to order at 2:00 pm at the Springfield Forest Service building. Those in attendance were Andrea Bayliss, Ed Willson, Ron Northway, Allegra Helfenstein, Lyndell Wilken and Jennifer Sorensen (ex officio WNF).

Minutes from the March board meeting were unanimously approved.

The treasurers report was delayed. No significant changes were noted.

Allegra Helfenstein was unanimously approved as Vice President of the HCFV board.

**OLD BUSINESS**

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Registration for the spring training at White Branch was reviewed. Enrollment is low with 60 registered. Discussion as to how to boost the enrollment focused on the need for more advertising with an emphasis on the storm damage to the trails and thus the need for more sawyers and swampers. Jennifer Sorensen will do a press release emphasizing the need for more volunteers given the storm damage. More work will be done on the social Media outlets like Facebook and Twitter. Spring Training Enrollment closes April 22<sup>nd</sup>. Due to snow at White Branch the site visit has been changed to April 29<sup>th</sup>. There has been a change of instructor for the Wilderness First Aid class at the White Branch spring training. Laurie Monico will take the place of Lyndell Wilken who is recovering from surgery.

Registration for spring training at Allingham is also underway.

Jennifer Sorensen presented three agreements.

1. An umbrella master agreement challenge cost share which sets up a broad relationship.
2. SPA's (Supplemental agreements) Includes Forest Service cash to benefit the HCFV that would occur on a schedule.
3. Parallel cost share agreements. Includes the Forest Service, the HCFV and Discover Your Northwest. (Cash in the amount of \$38,500 would support hiring an executive director and data base support for the balance of FY2019.

All agreements will need to go through the G&A approval loop. The USDA has passed a blanket rule that all agreements must go through an approval step by the Undersecretary of Agriculture. This will slow the progress of the HCFV ability to secure funding.

Allegra Helfenstein and Ed Willson will be studying the agreements.

Volunteer hours will be scrutinized to avoid duplication between groups. The language used in reporting hours will be very important and should be done carefully.

There are new volunteer agreement forms that will be implemented when all national forest supervisors have signed them.

The Oregon Community Foundation grant is still going forward. The average grant of \$20,000 will be applied for. Further discussion of marketing will be taken up at the Grants meeting on April 16<sup>th</sup>.

The board approved Allegra Helfenstein to work with Cycle Oregon. She needs to recruit 5-10 people who will set up and take down tents at several locations between September 7-14th. The volunteers would provide their own transport between locations but Cycle Oregon will provide the expertise as to how to set up. The contract would give the HCFV \$9000. The HCFV could share the \$9000 with various groups that send volunteers.

## **NEW BUSINESS**

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There was discussion on how to steer volunteers in the right direction in regards to their interests and location. A possible hand out or poster at spring training and on Facebook showing the many groups doing work on the WNF would help a new volunteer choose which group that best suits their interests. Contact information for each group would be displayed so the volunteer could connect with a chosen group.

A draft was handed out for the Executive Directors and Data Base administrator positions. They will be reviewed by the board at the May board meeting.

Ed Willson will send out a notice on the social media that the HCFV are in need of a treasurer. He will also post on Facebook that we are looking for a data base person to serve in the interim until we receive funding to hire a data base administrator.

Ron Northrup passed out a grid showing the numbers of people subscribing to our social media sites. He will update the figures monthly to give us an idea of the interest the sites are generating. He will add the social media sites to the HCFV web page so people may subscribe.

Ron Robinson requested more money for trail maintenance equipment. Several grants did not come through so will wait for the new agreements to fund this request.

Mike Kinyon is continuing with his saw sharpening program.

## **UPCOMING DATES**

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Tuesday April 16: Grant committee meeting 5-7pm at 16 ton café in Eugene.

Monday April 29: White Branch spring training site visitation.

Tuesday May 14: HCFV May board meeting 2pm at Springfield FS offices.

West Cascades Spring Training: 5/3 – 5/5/19

Allingham Spring Training: 5/30 – 6/2/19

Minutes submitted by Secretary Lyndell Wilken April 10, 2019.